

**NORTH KINGSTOWN FREE LIBRARY
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

January 10, 2022

PRESENT WERE: Varuna Abeywardane, Rini Georgekutty, Dianne Izzo, Dan Humbyrd, Martha Parks, Elizabeth Suvari, Lori Vernon, and Ryan Brennan

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, January 10, 2022 was called to order by Board Chair Elizabeth Suvari at 7:04 p.m.
2. Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Approval of minutes:**
Minutes of the December 13, 2021 regular meeting – VOTED to approve the minutes of the December 13, 2021 regular meeting as corrected on a motion made by Lori Vernon and seconded by Martha Parks. All approved.
4. **Financial Report**—VOTED to approve the financial report generated from the Town's MUNIS financial system on a motion made by Dan Humbyrd and seconded by Varuna Abeywardane. All approved.
5. **Friends of the Library Report**—Kathy McGregor gave a brief report of ongoing projects and initiatives.
6. **Director's Report**—The Director gave the highlights of the report he had prepared of statistics and departmental activities since the December board meeting.
7. **FY 2023 Budget Discussion & Vote**—The Director presented a budget for FY 2023; the Board discussed it and asked questions; no vote was taken to accept it for submission to the Town. Instead, the Board VOTED to form a committee consisting of Dan Humbyrd, Dianne Izzo, and Rini Georgekutty to assist the director, if necessary, in developing realistic estimates and expectations for revenues and expenditures in FY23 on a motion by Elizabeth Suvari, seconded by Lori Vernon. All approved.
8. **Delayed Openings/Closures-Discussion & Vote**—The Director Brennan requested approval to delay the library's opening hours and/or to close the library in order to organize the redecoration project with the staff. After discussion, the Board VOTED to approve Director Brennan's request on a motion by Lori Vernon, seconded by Elizabeth Suvari. All approved.
9. **Public Comment**—Member of the public John McDermott suggested that the Rhode Island Public Utilities Commission is a good source of information about utility rates expected in the next calendar year.
10. **Executive Session pursuant to Rhode Island General Laws 42-46-4 and 42-46-5, Subsection (1) Personnel (Library Director Job Performance)**—VOTED to convene in Executive Session for the purpose of discussing the library director's job performance on a motion by Dianne Izzo, seconded by Lori Vernon. All approved.
11. **Adjournment**—After returning to the Open Session at 9:15 P.M., the meeting was adjourned on a motion by Dan Humbyrd, seconded by Rini Georgekutty. All approved.

Respectfully submitted,
Susan Aylward, Acting Director
from notes taken by Elizabeth Suvari