

**BOARD OF TRUSTEES  
NORTH KINGSTOWN FREE LIBRARY  
MINUTES**

**June 21, 2010**

**PRESENT WERE:** Barbara Burgess, Patricia Carlson, Joan Ehrhardt, Richard Moore, Tom Sgouros, Paul Sollitto and Susan Aylward. Excused absence: Dave Layman.

1. **Call to Order-** The regular meeting of the Board of Trustees of the North Kingstown Free Library held on Monday, June 21, 2010, in the Conference Room was called to order by Chair Patricia Carlson at 7:30 P.M.
2. **Pursuant to RIGL 42-46-6 (c) Notice of this meeting has been posted on the Secretary of State's website.**
3. **Minutes of the May 10, 2010 meeting** – VOTED to approve the minutes of the May 10, 2010 meeting as presented on a motion by Rick Moore, seconded by Paul Sollitto.
4. **Director's Report**—The Director reported on events and activities during May and early June including the impending carpet replacement projects, the closing of the budget for FY 09-10, and ongoing parking concerns.
5. **Old Business:**
  - a. FY 10-11 Budget—There has been no change to the FY 10-11 budget.
  - b. Tutors in the Library guidelines—The Board discussed the guidelines presented by the Library Director and VOTED unanimously to approve them as presented on a motion by Rick Moore, seconded by Paul Sollitto.
  - c. Food & Drink policy follow-up discussion—The Board discussed the food & drink policy in light of recent patron behavior problems related to the policy. The Board felt strongly that the policy of no food or drink in the public areas of the library should stand.
6. **New Business:**
  - a. Patron Behavior Policy revision—The Board discussed proposed changes to the patron behavior policy: to include the food & drink policy in it; to amend the cell phone clause to include our current practice of allowing cell phone use in the library vestibule; and to correct a typographical error. VOTED unanimously to accept the amendments as presented on a motion by Tom Sgouros, seconded by Joan Ehrhardt.
  - b. Staff Reconfiguration Project—The Board discussed the implementation of their previous approval to upgrade the salaries and job titles of five librarians who assumed significantly more responsibility when assistant directors Susan Berman and Paul Lefebure retired in FY 08-09. VOTED unanimously to change the salary classification change to level 23 for Evan Barta, Linda Caisse, Shannon Darowski, Elizabeth Donovan, and Lexi Henshel effective the first pay period of FY 10-11 on a motion by Rick Moore, seconded by Barbara Burgess.
  - c. Non-Union Employee Salaries—VOTED unanimously to approve 2.5% salary increases for the library's director and deputy directory effective the first pay period of FY 10-11 on a motion by Tom Sgouros, seconded by Paul Sollitto.
  - d. Summer meeting schedule—The Board discussed their traditional practice of not holding meetings during the summer months. They decided not to meet in July but to leave the August meeting on the calendar until early in August in case there are issues requiring the Board's attention.
7. **Other**—There was no other business to come before Board.

The meeting was adjourned at 8:15 PM

Respectfully submitted-  
Susan L. Aylward